

## **Mendrisio Film Fund Regulations**

### **Purpose**

The Mendrisio Film Fund is an instrument created to encourage investment in the region of the City of Mendrisio by independent audiovisual production companies resident in Switzerland or abroad. It allows them to receive a credit on direct expenses incurred in companies, venues, services and professionals in the region of the City of Mendrisio in the course of shooting a film.

The fund also has the secondary purpose of promoting the image of the City of Mendrisio.

### **Capital and management**

The fund has a total annual capital of CHF30 '000. -- (thirty thousand Swiss francs) financed by the City of Mendrisio. The management is carried out by the Ticino Film Commission, which verifies the subsidy applications and forwards the pre-accepted requests to the City for final approval. Requests are processed in chronological order from their receipt and funds are guaranteed only until the capital is exhausted.

### **Admission criteria**

Access to the fund is open to independent production companies that have been active for at least three years and intend to use the facilities of the City of Mendrisio for filming fiction or documentary projects in the form of short films, feature films or television series.

Commercials are excluded.

**In addition, a financial coverage of the project of (at least) 80% of the total budget is required to submit an application for a financial incentive. Without this requirement, the TFC cannot enter into the merits of the application.**

---

**PalaCinema Locarno**

Via F. Rusca 1

P.O. Box 20

CH-6601 Locarno

+41 (0) 917511975

info@ticinofilmcommission.ch

**www.filmcommission.ch**

### **Eligible costs and amount of grant**

All expenses incurred in the making of film sequences with any type of professional, service provider or company having its domicile or registered office in the territory of the City of Mendrisio (see attached map) are eligible.

The maximum grant that can be awarded to each project is 30% of the eligible costs and may not exceed CHF 30'000. -- (thirty thousand Swiss francs). The Ticino Film Commission and the City of Mendrisio make an assessment based on the characteristics of the project and the budget for the expenses foreseen in the territory and issue a decision.

### **Request for subsidies**

The request must reach the Ticino Film Commission at least 30 days before the start of filming. No incentive can be granted for filming in progress or for expenses already incurred.

Productions must send a dossier consisting of:

- Project title and synopsis
- Brief presentation (cast, crew and other information deemed important)
- CV of the production company(ies) and producer(s) and director
- Project budget
- Project financing plan
- List of confirmed funding
- Completed form "Estimate for planned expenses within the Mendrisio area".
- Specific production plan within the Mendrisio area (dates and locations of filming)

The Ticino Film Commission also reserves the right to request further documents if necessary.

The Ticino Film Commission undertakes to communicate the decision and the amount of the incentive within 60 days of receipt of the complete application. The Ticino Film Commission and the City of Mendrisio are not obliged to justify their decision, not even at the explicit request of the applicant. This decision is not subject to appeal.

### **Payment of subsidy**

The payment shall be made in two parts. The first instalment upon final acceptance of the application by the City of Mendrisio, the second instalment upon completion of filming, after presentation of proof of all locally incurred expenses.

- First instalment: corresponds to 50% of the incentive granted.
- Second instalment: balance corresponding to the actual expenses incurred in the Mendrisio area on the basis of the presentation of all accounting documents. This balance may not in any case be greater than the incentive granted before the start of production.

### **Contractual requirements**

If the Fund awards a grant, the producers undertake to include the words *Mendrisio Film Fund* accompanied by the municipal coat of arms of the City in the credits and in the promotional material of the film. At the same time, the support of the Ticino Film Commission must be mentioned as follows: "The film was made with the collaboration of the Ticino Film Commission (LOGO)" in the credits, in the film's press kit, on all types of promotional material for the film and on the website, if any.

The production also undertakes to complete the Data Collection Form sent by the Ticino Film Commission at the end of filming in the region.

Last updated: Mendrisio January 2022